



What's New @ Passport

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Accounting Basics

Need to brush up on your accounting skills? Or have a new employee that needs to learn the ABCs of accounting?

Passport has compiled a series of Accounting Basics videos to help you learn how accounting is structured, how to best set up your accounting modules, and how to apply that to your company's needs. [Available from the Resource and Training site.](#)



Resource and Training Site

Passport developed this [site](#) for the people who use PBS every day. Be sure to 'bookmark' this page - it's a great site for quick references. You will find helpful links, such as:

- [Enhancements and features in the latest PBS version](#)
- [Module Training Videos](#)
- [PBS Tips & Tricks](#)
- [Where to order PBS forms](#)



Most Watched Training Videos by PBS Customers

- [Accounting Basics - Part 1](#)
- [Introduction to General Ledger](#)
- [Creating and Using Pivot Tables With PBS](#)



Check Reconciliation - The Unsung Hero of PBS Accounting

Reconciliation is one of the most important financial controls for any business. Ensure the money that leaves your business is accounted for with our [Check Reconciliation](#) software.



- Maintains checkbooks for money deposited and disbursed in Accounts Receivable, Accounts Payable, and Payroll.
- Automatically gets deposits and checks from PBS Accounts Receivable, Accounts Payable, and Payroll packages.
- Our reconciliation software handles an unlimited number of checking accounts each associated

- with a cash account shared with Accounts Receivable, Accounts Payable and Payroll.
- Automate interfacing of all checks (including voids) and A/R deposits.
- Provides the entry of checkbook transactions for transfers (between checking accounts), adjustments, interest and bank charges, deposits and check and direct deposit payments. Transactions such as bank charges, interest earned, etc. can be directly interfaced from Check Reconciliation to the General Ledger package, reducing repetitive date entry. [Learn more](#)

And Speaking of Check Rec...

Read a success story of a PBS customer who almost quit her job... until she was introduced to, and trained in, Check Rec! [Read more](#)



Quick Survey

Are you currently using PBS Check Rec?

Yes

Select

No

Select

Let's Talk

We've mentioned the new features and enhancements in PBS v12.07, which have *all* been added as suggestions from our customers. Is there something that would make your PBS life better? [Talk to us](#), and all suggestions will be turned over to the Development team for consideration.



What Other PBS Customers Are Saying

Reviews are not just for restaurants or products you ordered from Amazon; they're for software, too! Please take a look at what other Passport customers are saying, and while you're there, feel free to add a review of your own.

[Write a Review](#)

[Read Reviews](#)



Tips and Tricks #27 - GL Distributions from Inventory, Purchase Order and Order Entry

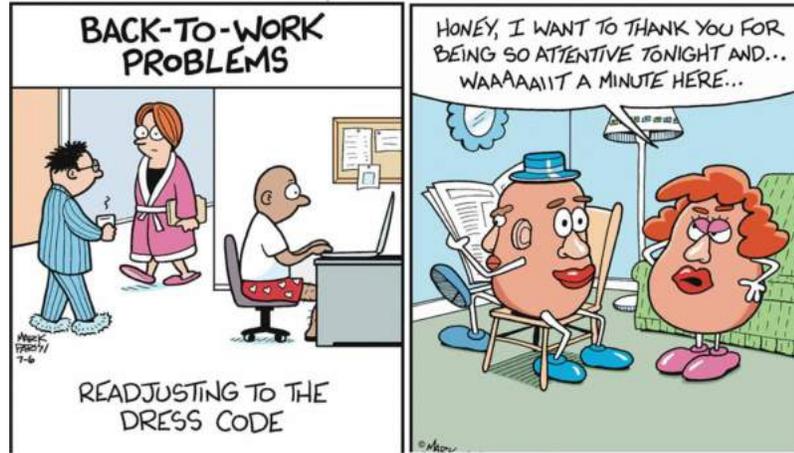
Some of the questions we receive from customers relate to the fundamental underpinnings of the way PBS processes transactions and creates the GL distributions ending up on financial statements.

For example, a new customer to PBS wanted to be assured that Passport followed GAAP standards (Generally Accepted Accounting Principles) especially with respect to the costing of items. Their questions were slightly unusual in terms of their directness and generality. And this helped us realize that many of you might appreciate a look "behind the curtain" into the ways PBS generates GL transactions. One of the key "mysteries" is how we process transactions that occur in different stages over time – accruals - and how the system automates this and knows which accounts to use. [Read more](#)



[See all the Tips and Tricks](#)

Just for Fun



Summertime and the Grilling is Easy

Grilled Pork Tenderloin with Homemade Spice Rub

My favorite kind of dish - easy and delicious! And you can change up the rub in a hundred different ways! And instead of a rub, pork tenderloin does well with a quick marinade, too. Or do both! - Marti

[Get the recipe](#)

As long as we're grilling,,,
[Grilled Corn with Herb Butter](#)

And of course, we need to stay hydrated in this heat...
[Summer Cocktails to Help You Cool Off](#)



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